

**MINUTES OF MEETING**

**THE GROVES  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of The Groves Community Development District was held **Tuesday, February 4, 2003 at 11:55 a.m.** at The Groves Sales Center located at 7943 Shaddock Place, Land O' Lakes, Florida.

Present and constituting a quorum:

Bob Brown	Board Supervisor, Chairman
Eric Brown	Board Supervisor, Assistant Secretary
Leslie Owen	Board Supervisor, Assistant Secretary

Also present were:

Pete Williams	District Manager, Rizzetta & Company, Inc.
Everett Morrow	District Engineer, Landmark Engineering

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Williams called the meeting to order.

**SECOND ORDER OF BUSINESS**

**Consideration of Minutes of the Board of Supervisors' Meeting on January 7, 2003**

Mr. Williams stated that the first item on the agenda was to consider the minutes of the Board of Supervisors' meeting January 7, 2003 (located behind tab 1). He asked the Board if there were any additions, deletions or corrections to the minutes. Hearing and seeing none, he asked for a motion.

On MOTION by Mr. Bob Brown, seconded by Ms. Owen, with all in favor, the Board approved the minutes of the Board of Supervisors' meeting on January 7, 2003 for The Groves Community Development District.
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**THIRD ORDER OF BUSINESS**

**Consideration of Authorization to  
Disburse District Funds 2003-05**

Mr. Williams stated that the next item for discussion is to consider the Authorization to Disburse District Funds 2003-05 (located behind tab 2). Mr. Williams stated that most of the invoices were for standard contractual commitments. The disbursement also includes the annual renewal of Public Official insurance from Brown & Brown, and an annual registration fee from the Pasco County Property Appraiser. Mr. Williams asked if there were any questions. Hearing and seeing none, he asked for a motion to approve.

On MOTION by Mr. Bob Brown, seconded by Ms. Owen, with all in favor, the Board approved Authorization to Disburse District Funds 2003-05 for The Groves Community Development District.

**FOURTH ORDER OF BUSINESS**

**Consideration of a Proposal from  
Landmark Engineering**

Mr. Williams stated that the next item for discussion was a proposal based between Landmark Engineering and Southwest Florida Water Management District contract originally adopted in 2001. The lump sum fee for the new proposal is \$3,185.00 which would include the new master drainage plan Phase II permit. Mr. Williams asked if there were any questions. Hearing and seeing none, he asked for a motion to approve.

On MOTION by Mr. Bob Brown, seconded by Ms. Owen, with all in favor, the Board approved the Landmark Engineering proposal dated February 3, 2003 for The Groves Community Development District.

**FIFTH ORDER OF BUSINESS**

**Consideration of Construction  
Requisitions**

Mr. Williams stated that the next item for discussion is the consideration of construction requisitions. Mr. Williams asked the Board to approve pending District Engineer certification. The invoices contained are from York Bridge Concepts (\$5,910.48), York Bridge Concepts (\$26,597.52), McConnie Fence Company (\$12,350.00), Inner Creations (\$1,526.29), Landmark Engineering (\$10,162.00), Landmark Engineering (\$324.52), Landmark Engineering (\$1,243.46) and Landmark Engineering (\$2,292.00). Mr. Williams asked if there were any questions. Hearing and seeing none, he asked for a motion to approve.

On MOTION by Mr. Bob Brown, seconded by Mr. Eric Brown, with all in favor, the Board approved the construction invoices (pending District Engineer approval) for The Groves Community Development District.

**SIXTH ORDER OF BUSINESS**

**Staff Reports**

1. District Counsel  
Not present.
2. District Engineer  
Mr. Morrow stated that Bob Brown had been given a proposal from Landmark Engineering for engineering and surveying services for The Groves Phase II. The lot prices for Phase II are averaging \$1,200 per lot. He stated that there was a clarification on one of the next phases of construction which would be the Club Villas Phase III. The services for Phase III have already been included in the previously approved agreement. The two projects should be put out to bid in April 2003 to start construction in June 2003.

On MOTION by Mr. Bob Brown, seconded by Mr. Eric Brown, with all in favor, the Board approved the work authorization for Landmark Engineering for Phase II and Club Villas Phase III authorization for The Groves Community Development District.

3. District Manager  
Mr. Williams stated that the current Financial Statements were located behind tab 3 and the Quarterly Investment Management Report is located behind tab 4.

**SEVENTH ORDER OF BUSINESS**

**Supervisor Requests and  
Audience Comments**

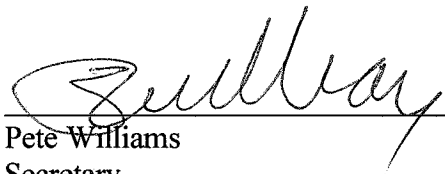
Mr. Williams stated that the next item on the agenda is Supervisor Requests and Audience Comments. The only audience members in attendance were those mentioned at the beginning of the meeting. He asked if there were any Supervisor requests. There were no requests or comments.

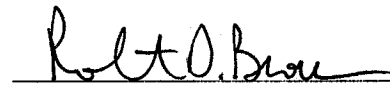
**EIGHTH ORDER OF BUSINESS**

**Adjournment**

Mr. Williams stated that there were no other agenda items to come before the Board and asked for a motion to adjourn.

On MOTION by Ms. Owen, seconded by Mr. E. Brown, with all in favor, the Board adjourned the meeting for The Groves Community Development District.

  
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Pete Williams  
Secretary

  
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Robert Brown  
Chairman