

MINUTES OF MEETING

**THE GROVES
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of The Groves Community Development District was held on **Wednesday, October 1, 2003 at 11:15 a.m.** at The Groves Sales Center located at 7943 Shaddock Place, Land O' Lakes, Florida.

Present and constituting a quorum:

Bob Brown	Board Supervisor, Chair
Steven Brown	Board Supervisor, Vice Chair
George Schwappach	Board Supervisor, Assistant Secretary

Also present was:

Brian Lamb	District Manager, Rizzetta & Company, Inc.
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FIRST ORDER OF BUSINESS

Call to Order

Mr. Lamb called the meeting to order.

SECOND ORDER OF BUSINESS

Consideration of Replacement Supervisor

Mr. Lamb stated that the next two items on the agenda relate to the filling of the vacant Board position. Staff recommends that this item be tabled until the end of the meeting.

THIRD ORDER OF BUSINESS

**Consideration of Minutes of the Board of
Supervisors' Meeting on September 2, 2003**

Mr. Lamb stated that the next item on the agenda is to consider the minutes of the Board of Supervisors' meeting on September 2, 2003 (located behind tab 2). He asked the Board if there were any additions, deletions or corrections to the minutes. Hearing and seeing none, he asked for a motion to approve.

On MOTION by Mr. Schwappach, seconded by Mr. Steve Brown, with all in favor, the Board approved the minutes of the Board of Supervisors' meeting on September 2, 2003 for The Groves Community Development District.

FOURTH ORDER OF BUSINESS

**Consideration of Authorization to
Disburse District Funds 2004-01**

Mr. Lamb stated that the next item for discussion is the consideration of the Authorization to Disburse District Funds 2004-01 (located behind tab 3). The disbursement consists of invoices for standard contractual obligations, legal fees and management fees. Mr. Lamb asked if there were any questions. Hearing and seeing none, he asked for a motion to approve.

On MOTION by Mr. Bob Brown, seconded by Mr. Steve Brown, with all in favor, the Board approved the Authorization to Disburse District Funds 2004-01 for The Groves Community Development District.

FIFTH ORDER OF BUSINESS

**Consideration of Construction
Requisitions #289-#294**

Mr. Lamb stated that the next item for discussion is the consideration of construction requisitions #289-#294 (recap located behind tab 4). Mr. Lamb stated that each of the requisitions has been certified by the District Engineer and approved by the Chairman. He asked if there were any questions. There were none, so he asked for a motion to approve.

On MOTION by Mr. Bob Brown, seconded by Mr. Steve Brown, with all in favor, the Board approved construction requisitions #289-#294 for The Groves Community Development District.

SIXTH ORDER OF BUSINESS

**Consideration of Resolution 2004-01,
Re-Designating the Secretary**

Mr. Lamb stated that the next item on the agenda is the consideration of Resolution 2004-01, re-designating the District's Secretary (behind tab 5). Due to internal realignment within the District Management office, it is recommended the Brian Lamb now be designated as the Secretary. He asked if there were any questions. There were none.

On MOTION by Mr. Bob Brown, seconded by Mr. Schwappach, with all in favor, the Board approved Resolution 2004-01, designating Brian Lamb as the Secretary for The Groves Community Development District.

SEVENTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel
Not present.
- B. District Engineer
Not present.
- C. District Manager
Mr. Lamb stated that the current financial statements have been distributed to the Board under separate cover. He also noted that a memo has been circulated behind 6. Essentially, the District Office is implementing some changes in an effort to streamline the management of the District. Administratively, a tentative agenda will be emailed to all Board and Staff prior to the distribution of the actual agenda packet. Also, only the invoice summary will be included in the distributed packet, with the exception of the Chairman's packet. There will be a 14 day cut off on all invoices for submittal in the packet. Mr. Brown asked that the backup of all invoices also be sent to Mary Wright at Florida Dream Communities. Mr. Lamb noted that requests for funding from the Developer will be mailed at the same time as the agenda packet.

EIGHTH ORDER OF BUSINESS

Supervisor Requests and Audience Comments

Mr. Lamb stated that the next item on the agenda is Supervisor requests and audience comments. He noted that there were no audience members in attendance other than those individuals identified at the outset of the meeting. Mr. Lamb asked if there were any Supervisor requests. There were none.

NINTH ORDER OF BUSINESS

Consideration of Board Supervisor Replacement

Mr. Lamb stated that the next order of business is to revisit the consideration of a replacement Supervisor. Mr. Bob Brown stated that there are a couple of candidates being considered and asked that this item be held until next month.

TENTH ORDER OF BUSINESS

Adjournment

Mr. Lamb stated that there were no other agenda items to come before the Board and asked for a motion to adjourn.

On MOTION by Mr. Bob Brown, seconded by Mr. Steve Brown, with all in favor, the Board adjourned the meeting for The Groves Community Development District.

Williams
Secretary

Pete
Robert Brown
Chair